October 12, 2009

OFFICERS AND MEMBERS PRESENT

<table>
<thead>
<tr>
<th>Department</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACADEMIC SENATE PRESIDENT</td>
<td>JIM BICKLEY</td>
</tr>
<tr>
<td>VICE PRESIDENT</td>
<td>EDWARD MARTINEZ</td>
</tr>
<tr>
<td>SECRETARY</td>
<td>AHNI ARMSTRONG</td>
</tr>
<tr>
<td>TREASURER</td>
<td>PATRICIA LYNN</td>
</tr>
<tr>
<td>ADJUNCT FACULTY</td>
<td>MARK DODGE</td>
</tr>
<tr>
<td>COMMUNITY EDUCATION CENTER</td>
<td>NADEGE WILLIAMS</td>
</tr>
<tr>
<td>COUNSELING</td>
<td>CECILE DAVIS ANDERSON</td>
</tr>
<tr>
<td>ENGINEERING</td>
<td>BERNARDINO RODRIGUEZ</td>
</tr>
<tr>
<td>ENGLISH</td>
<td>ROGER MARHEINE</td>
</tr>
<tr>
<td>ENGLISH</td>
<td>DUSTIN HANVEY</td>
</tr>
<tr>
<td>LANGUAGES</td>
<td>LOKNATH PERSAUD</td>
</tr>
<tr>
<td>LANGUAGES</td>
<td>ANDRZEJ BOJARCZAK</td>
</tr>
<tr>
<td>LIBRARY</td>
<td>JUDY OHYE</td>
</tr>
<tr>
<td>MATHEMATICS</td>
<td>PAT PEACH</td>
</tr>
<tr>
<td>MATHEMATICS</td>
<td>FRED KEENE</td>
</tr>
<tr>
<td>PERFORMING AND COMMUNICATION ARTS</td>
<td>RITA GONZALES</td>
</tr>
<tr>
<td>PERFORMING AND COMMUNICATION ARTS</td>
<td>TAD CARPENTER</td>
</tr>
<tr>
<td>SOCIAL SCIENCES</td>
<td>DAVID URANGA</td>
</tr>
<tr>
<td>SOCIAL SCIENCES</td>
<td>DAVE MCCABE</td>
</tr>
<tr>
<td>SPECIAL SERVICES</td>
<td>JO BUCZKO</td>
</tr>
</tbody>
</table>

OFFICERS AND MEMBERS ABSENT

<table>
<thead>
<tr>
<th>Department</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSINESS &amp; COMPUTER TECHNOLOGY</td>
<td>SONIA WURST</td>
</tr>
<tr>
<td>BUSINESS &amp; COMPUTER TECHNOLOGY</td>
<td>SHELLEY GASKIN</td>
</tr>
<tr>
<td>HEALTH SCIENCES</td>
<td>LEE HASSIJA</td>
</tr>
<tr>
<td>HEALTH SCIENCES</td>
<td>LORI GAGLIARDI</td>
</tr>
<tr>
<td>KINESIOLOGY, HEALTH &amp; ATHLETICS</td>
<td>JESSIE MOORE</td>
</tr>
<tr>
<td>NATURAL SCIENCES</td>
<td>Pending</td>
</tr>
<tr>
<td>SOCIAL SCIENCES</td>
<td>DEREK MILNE</td>
</tr>
<tr>
<td>VISUAL ARTS AND MEDIA STUDIES</td>
<td>YOLANDA MCKAY</td>
</tr>
</tbody>
</table>
GUESTS AND VISITORS

<table>
<thead>
<tr>
<th>INTERIM DEAN, EDUCATIONAL SERVICES</th>
<th>ROBERT MILLER</th>
</tr>
</thead>
<tbody>
<tr>
<td>CALENDAR COMMITTEE</td>
<td>RICH MCKEE</td>
</tr>
<tr>
<td>CLASSIFIED SENATE</td>
<td>LETICIA VELEZ</td>
</tr>
</tbody>
</table>

I. CALL TO ORDER – 3:10 p.m.

II. PLEDGE OF ALLEGIANCE: Led by Fred Keene

INTRODUCTIONS: Leticia Velez (Classified Senate President), Robert Miller (Interim Dean of Educational Services);

III. APPROVAL OF MINUTES for September 28, 2009.
MOTION for approval of minutes with one correction made by Edward Martinez and seconded by Jo Buczko. Vote: Motion approved by a majority. Abstention(s): 1 Correction: Jo Buczko (Special Services) was present:

I. PUBLIC COMMENT: No Comment.

V. STANDING AD/HOC CAMPUS-WIDE COMMITTEE REPORTS:

1. Senate Calendar Committee: On behalf of Committee Chair, Rich McKee, President Bickley asked for all Senate representative responses and/or input on two areas on the proposed 2011-2012 Calendar. 1) Flex Day and 2) Having a week between spring and summer. These recommendations would be forwarded to the Faculty Calendar Committee to forward to the Campus Calendar Committee. Pat Peach said she did not receive the Calendar. Without full division review, President Bickley recommended any action on this matter be postponed.

Dr. Bickley said the Calendar, the Institutional SLOs, and the General Education Outcomes and the SLO Philosophy Statement were e-mailed to the Senate last week. Languages Feedback:

- Support having a Flex Day in the spring.
- Against having a week between spring and summer.

President Bickley will contact Mr. McKee regarding today’s dialog. To address concerns for having a break between the spring and summer, Leticia Velez was asked if the Classified Senate would provide a presentation on this matter at the next Senate meeting before a vote is taken. Jo Buczko stated that Facilities, Maintenance, Classified and Office Services staff need this time to effectively make necessary preparations between the two sessions.
2. Ad Hoc Senate SLO Committee: Cecile Davis Anderson said she is waiting for feedback on the SLO Philosophy Statement and General Education Outcomes (new term for ILO’s). This information was e-mailed to all faculty by the Academic Senate office. There was a previous presentation last spring. The Senate should be ready to vote on this matter at the next Senate meeting. The committee’s responsibilities may change in light of the fact that SLOARC was discontinued and the future of the SLO Division Council is not known.

3. Ad Hoc Title 5 Changes Committee: Edward Martinez said approximately five new AA degrees are moving forward to C & I [e.g., linguistics, various foreign languages, environmental studies, theater arts]. Senate representatives were urged to discuss these proposals with their C & I representatives, deans and colleagues and to be aware the C & I Committee will vote on this matter around the middle of November. The music proposal is going forward.

4. Educational Policies Committee: Ahni Armstrong – Academic Integrity Policy
This policy is being drafted for students, faculty, staff, administration and Board of Trustees to take responsibility for academic honesty across the campus. Example: Students are to abide by the student code of conduct; they are expected to do their own work on assignments and exams. Faculty are encouraged to discourage any type of dishonesty. This policy explores how instructors may handle violations. An instructor may use the policy as a guideline. President Bickley said this document could be sent out via e-mail before the next meeting. This is an important matter. There will be no vote at the next meeting. Once approved, this matter will be forwarded to the College Coordinating Committee where various campus groups will review and be given the opportunity to edit policy sections pertaining to their responsibilities. Feedback and suggestions will be forwarded back to the Educational Policies Committee in the spirit of cooperation and shared governance. This matter will be brought back to the Senate for final approval later.

VI. EXECUTIVE COMMITTEE RECOMMENDATIONS:

1. Appoint Eric Hanson to the Campus Technology Committee
2. Appoint Paige Wilson to the Distance Education Committee
3. Appoint Deb Wood to Campus Sustainability Committee
4. Appoint Lynora Rogacs as an alternate to the Campus Sustainability Committee
5. Appoint Asher Shaman to the Distance Education and Faculty Technology Committee
6. Appoint Dan Cole and Sarah Canfield to the Faculty Technology Committee
7. Appoint Gloria Horton and Vanitha Swaminathan to Educational Policies Committee
8. Appoint Linda Handelman to the Committee on Academic Freedom and Professional Ethics.

MOTION made by Fred Keene and seconded by Patricia Lynn to approve Items 1-8 above. Vote: Unanimously approved.
9. Create a new Ad Hoc Basic Skills Initiative Policies Committee

Item 9: President Bickley said the Executive Committee has discussed the creation of a new Ad Hoc Basic Skills Initiative Policies Committee. President Bickley acknowledged Mr. Martinez as recognizing the need to amend policies, to be consistent with some of the recommendations coming from the Basic Skills Initiative Action Group.

Mr. Martinez said creation of the proposed committee is in response to the Basic Skills Initiative and there is an ongoing action group working on professional development and a variety of issues. Those interested in becoming a member of this new committee may let Mr. Martinez or President Bickley know by phone or e-mail. Membership is encouraged from all division areas.

Fred Keene said there is a need for more information so faculty can better understand the Basic Skills Initiative. Basic Skills coordinator Lynn Wright orchestrates the training of faculty to work more effectively with basic skills students so greater numbers will be able to earn their AA or AS degrees. There have been budget cuts to this area. The proposed committee will focus on PCC’s basic skills practices that will support student success in light of the higher English and Math requirements graduating students.

President Bickley said a vote will not be taken at this time but is anticipated in the future, so this committee will be in place before the spring semester.

10. Approve Academic Senate Goals for 2009-10: The Senate Board was asked to share this information within their divisions before a vote is taken. The goals are shown indicating their relationship with a relevant strategic directions. President Bickley is working on finishing the objectives that support and achieve these goals. The college’s strategic directions are correlated very much with the four standards of accreditation. *This document with the Objectives will be sent out electronically.*

**Sent to Committee:** None

**VII. REPORTS FROM EXECUTIVE COMMITTEE**

**R-1 President’s Report:** President Bickley announced a Board of Trustee Candidates Forum, sponsored by FACCC and the Senate, this Thursday, October 15, 12PM in the Creveling (CC) Lounge. Roger Marheine said all individuals (incumbents and opponents) have been invited twice. As of this date Geoffrey Baum, Steven Gibson and Hilary Bradbury-Huang have confirmed their attendance. Senate representatives were asked to tell their students and division faculty about this forum.

Board of Trustees Meeting:
Procedures to elect a new president: This discussion will be continued at the next meeting. Dr. Sugimoto has let the Board know she will not be a candidate for the permanent position. The board is looking at minor changes to this process. There may be a vote on this matter at the next meeting. President Bickley said he would copy the policy and procedures to discuss this matter in more detail at a future meeting.

Dr. Stuart Wilcox was announced as the new Interim Vice President of Student and Learning Services.

The Board discussed having study sessions every so often. One of the topics would be Basic Skills.

Financial Aid Presentation was given by Assistant Dean, Kim Miles. Information was given on the numbers and variety of students receiving financial aid.

Jonathan Lightman, Executive Director of FACCS, was not able to attend today’s meeting and may address the Senate in November on statewide concerns.

**R-2 Vice-President’s Report:** No Report

Mr. Martinez reminded the Senate that Thursday’s Forum is at 12PM and is open to all faculty, staff, students and community members. A flier was distributed in the campus mail.

**R-3 Secretary’s Report:** No Report

**R-4 Treasurer’s Report:** Patricia Lynn reported the following information:

- Credit Union Checking: $6,021.93
- Credit Union Savings: $6,164.68
- Credit Union Scholarship Fund: $7,289.38
- Credit Union Current Balance: $19,475.99

Foundation Scholarship Account

PR [Permanently Restricted] Account Balance: $130,000.00

TR [Temporarily Restricted] Account Balance: $26,957.10

**VIII. INFORMATION ITEMS:** The following items will be discussed, with possible action to follow on each item.

1. Flex Day – Feedback: President Bickley asked the Senate Board for feedback about Flex Day. Loknath Persaud said the Language faculty felt they could get more discipline-specific business done on a Flex Day.
2. Institutional Effectiveness Committee: The Executive Committee has raised the issue of faculty’s role in this process. The Committee will address instructional effectiveness, SLOs, certificate, degree and majors’ outcomes and ways to assess the effectiveness of Administrative Services programs and Student and Learning Services programs. A vote on this matter will not be taken at today’s meeting.

3. Whether to Arm Campus Police? No vote will be taken on this matter until the Senate decides how to proceed:
   1) There could be a faculty senate board vote following input from all faculty via representatives feedback and forum discussions, or
   2) This matter may be sent to the Senate as a whole to vote on.

4. Engineering and Technology. CTE Programs moved to inactive status. President Bickley received a copy of a memo from Doug Haines which was originally sent to Ellen Ligons listing the following programs to be placed on an inactive status. Copies of this document have been sent to C & I Committee Chair Joe Futtner and to Edward Martinez.
   - CAD (Computer Aided Drafting) Designer, Mechanical Design and Manufacturing
   - Graphic Communications Technology
   - Graphic Communications Technology: Lithographic Press Operations
   - Electronics
   - Radio Broadcast Technology

Dean Haines received approvals from faculty in the various areas including John Carri (Electronics), Dave Cuatt (Graphics Communications), Kris Pilon (Graphic Communications) and Salomon Davila (CAD Design).

Edward Martinez said these issues have been discussed at C & I and the programs referred to are ones that have been recommended for a move to inactive status for some time. There is a clear distinction between the programs being moved to inactive status as opposed to discontinued. This process will soon be on the C & I website. C & I recommended that the programs be forwarded to the Chancellor’s Office as inactive. There is a 3-year waiting period before they’re formally discontinued by the Chancellor’s office. There would be an option available for faculty to have these programs and classes reactivated if they wish to do so. Because the above-recommended programs are CTE programs, a similar memo will be forwarded to the dean of CTE and President Bickley.

President Bickley feels an obligation to apprise faculty of this matter. If feedback or input on this matter is not received in opposition to this action, it will proceed on to inactive status.

STANDING INFORMATION ITEMS

S1-1: PCCFA REPORT: Mr. Marheine said the candidates' forum is moving forward and
is scheduled for Thursday, October 15, 12PM in the Creveling (CC) Lounge. All candidates have been contacted twice. To date, confirmations have been received from Geoffrey Baum, Steven Gibson and Hilary Bradbury-Huang.

Additional Comments/Concerns:
- PCCFA has struggled with part-timer hire-back rights language.
- Winter intersession is being cut in half.
- Adjunct positions will be low in number during the winter intersession.
- Commendation to Mr. Lyle Engeldinger for being a fair and candid chief negotiator.
- If there is a golden handshake (by June 2010), FACC proposes that retirement be structured so instructors receive 50% of their base pay on the highest yearly earning.
- Mr. Engeldinger is supportive of bringing in an outside counseling group for assistance.
- Comment was received for the need of health insurance options.

S1-2: FACCC REPORT: No report.

S1-3: ADJUNCT FACULTY REPORT: Mr. Dodge went to a FACCC teaching colloquium a week ago. President of FACCC made reference that some people in Sacramento think community college fees should be $100 per unit. There were presentations on STRs and learning styles. There was no movement on the offset against social security.

President Bickley has received some feedback about the “looks” of the Circadian and concern that the gold bricks are gone. It was asked if a formal request could be made of Dr. Van Pelt to have the golden bricks returned to those who would like them. Dr. Bickley said the Senate could vote on this matter at the next meeting.

IX. ANNOUNCEMENTS

1. Area C Meeting on Saturday, October 31, 2009, 10:00 am-2:00 pm at L.A. Harbor College: will discuss whether 2-4 senate reps will attend.
2. Plenary Session for fall 2009 – Academic Senate of California CC’s: Ontario, CA; November 12-14. Edward & Jim will be Senate attendees.
3. Presentation by Jonathon Lightman, Exec. Director Of FACCC, to PCC Academic Senate in November
4. Cecile Davis-Anderson, announced that the Ujima program, KJLH Radio, and PCC are hosting a forum Saturday, October 17, 6PM-9PM (Reception at 5:30) with guest lecturer, Dr. Joy DeGruy, presenting an optimistic and frank Lecture on how certain behaviors can be carried through generations and how negative injury can be received by society’s response to these behaviors – especially against African Americans. Dr. DeGruy does not present her information to complain or lay blame,
but lectures on how to recognize it and overcome it through spiritual, attitudinal and emotional responses. Dr. DeGruy is a professor of social work.

X. Adjournment. MOTION to adjourn made by Mark Dodge at 4:41 PM.

Next Senate Board Meeting: October 26, 2009